

**Minutes of the Meeting of the Uppingham Town Partnership Board
Held at 7pm on Thursday 9th June 2011
Town Council Chamber, First Floor, Uppingham Town Hall,
High Street East, Uppingham**

Present:

Marc Oxley	Business– Acting Chair
Phil Wignell	Community
Caroline Lawson-Dick	Business
Peter Rees	Uppingham Town Council
David Casewell	Uppingham Town Council
Anne Rollins	Uppingham Town Council

Apologies for Absence:

Peter Toms	Community
Terry King	Rutland County Council
Jamie Lammie	Rutland County Council
Lucy Stephenson	Rutland County Council

1. Welcome and Apologies

- 1a. MO extended apologies from Peter T, Terry K, Jamie L and Lucy S. MO explained the reasons for no County Councillors present (a prior meeting for all 3) but members were dismayed by it and hoped that the situation would be rectified by the next meeting. Having 3 members from the same grouping within the Council perhaps wasn't ideal under the circumstances. The election of officers was again deferred to the next meeting when it was hoped County Council representation would enable an election to occur.

2. Declarations of Interest

With regard to items on the Agenda there were no declarations.

3. Minutes of Wednesday 25th May 2011

- 3a. Logo & Website. Pete T was not present so will defer till next meeting. Members asked that Petes son Ben be thanked for all the work he has put into the project.

4. Secretary Report

Secretary had nothing to report that wasn't in the minutes or on the agenda.

5. Finance Report

5a. PW gave an update on finances. Following the Town Councils decision to underwrite the Feast up to £1,000 all is in place financially for it to go forward. Members all agreed it would be good to have financial independence from Catmose but need elected officers in order to do so. It was agreed to defer this to the next meeting when hopefully Officers can be elected. It will then be discussed in more detail.

6. Uppingham Feast Day

6a. Uppingham Feast Day will take place on Sunday 19th June. PW asked that all the hard work of the Events committee be noted as well as the generosity of local businesses. He is confident the day will be a success. Fliers have been delivered to every home and business in the Town and it will be advertised in the newspapers and Rutland Radio. The Health and Safety policy has now been finished, as well as a risk assessment written specific to the Feast and PW and the UTP secretary as acting chair signed it off. Members unanimously voted to accept it and a more generic version for use by the partnership will be produced later. MO suggested as much publicity for the Town Partnership as possible be generated on the back of the Feast. Press releases, pre and post feast should all mention the Partnership.

7. Leicestershire Food Links

7a. Members asked to see a report from them with regards how much they can give the partnership in return for taking over the running of the Farmers Market, How much they will charge stallholders (new and existing) and when could they take it over if the decision is made to take it forward. PW asked for an agenda item "The Way Forward" for the next meeting to look at how we will be running events in the future. Do we subcontract them or keep it in house.

8. Late Night Shopping December 8th 2011 6.00 - 8.30pm

8a. We need to begin organizing Late Night Shopping. MO suggested the Events subcommittee look at it after the Feast has been put on. It won't take as much to organize as the feast. Road closures have been paid for and the Orders posted. We need to ensure as many Businesses as possible will be open on the night.

9. Any Other Business

- 9a. MO informed those present that Marquees for the UTP are currently stored at the Highways depot, but not for much longer. Emma had asked if there was somewhere in Uppingham they could be stored. All agreed the Town Hall was the appropriate place but there wasn't room for all until the Town Hall refurbishment had been finished.
- 9b. A Heritage Workshop is being held in Oakham on the 14th July. Members have been invited to attend to hear a presentation from the National Lottery on how funds can be applied for from the Lottery Heritage Fund. All agreed it was worth someone attending and more information will be available for the next meeting.
- 9c. Next year is the Queens Jubilee Year. Should we be organizing a separate event or include it in the Feast day? Discuss under The Way Forward agenda item at next meeting.

10. Meeting dates

The date of the next meeting is Wednesday 22nd June 7.30pm

10a. **Meeting closed at 8.35pm**

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