

Minutes

**Meeting of the Uppingham Town Partnership Board
At 7pm on Wednesday 25th May 2011
Town Council Chamber, First Floor, Uppingham Town Hall,
High Street East, Uppingham**

Present:

Marc Oxley	Business– Acting Chair
Peter Toms	Community
Phil Wignell	Community

In attendance:

Emma Savage	Rutland Tourism Manager
Jackie Difolco	Team Manager Rutland Youth Team
Neil Moverley	Voluntary Action Rutland
Deborah Hunt	Voluntary Action Rutland
Ian Jelland	Leics Food Links
Sallie Hooper	Leics Food Links

Apologies for Absence:

Caroline Lawson-Dick	Business
Peter Rees	Uppingham Town Council
David Casewell	Uppingham Town Council
Jamie Lammie	Rutland County Council
Lucy Stephenson	Rutland County Council

1. Welcome and Apologies

- 1a. MO as Acting Chair welcomed all to the meeting. He explained the low turnout as being down to the County Council and Town Council having only just nominated new members to the partnership. It was decided to continue to hear what visitors had to say as per the Agenda and to defer any decisions till the next meeting when it was hoped all would be able to attend. He also said he would bring forward agenda items number 8 and 9 to allow visitors to talk to those present about Youth Provision in Uppingham and an offer of help with the Farmers Market from Leicestershire Food Links.
- 1b. MO extended apologies from Dave C, Peter R, Caroline L-D, Jammie L and Lucy S.

2. Declarations of Interest

With regard to items on the Agenda there were no declarations.

3a. Minutes of Thursday 14th April 2011

- 3b. Uppingham Cinema Club. MO reported a successful Uppingham Cinema club screening of The Kings Speech and thanked all who helped on the night. Jo Wade, Neil Moverley and the IT team at the UCC. The next film will be shown at the UCC on July 15th. The film will hopefully be one that isn't out on DVD as the Kings Speech came out on DVD 3 days before our screening. Monies received from ticket sales and refreshments were given to Emma to pay in.
- 3c. Logo. Pete T reported that Ben had given us the logos to give an idea what was available. He will bring designs to the next meeting for us to choose a definitive design that Ben can rearrange to suit.
- 3d. MO had spoken to the Town Clerk about Community/Charity stall that is on the Market Sq every Saturday throughout the summer. They will be asked if they want to be incorporated into the Farmers Market if standing the same day.
- 3e. ES did not know if Peter Jones had contacted the secretary of Uppingham First to suggest that their Farmers market be incorporated into ours.

4. Secretary Report

- 4a. Secretary had nothing to report that wasn't in the minutes or on the agenda.

5. Leicestershire Foodlinks

- 5a. Ian Jelland and Sallie Hooper came to talk to the partnership about helping us to run the Farmers Market. They are a not for profit organization that run 7 Farmers Markets in Leics and Notts. They will do all the advertising ,organizing on the day, pay for road closure notices and have 70 stallholders on their books. They are keen to use local producers and think Uppingham is an ideal venue for a Farmers Market. Members were interested to hear more and they will prepare a report on how it could work in Uppingham for the next meeting.

6. Youth Provision in Uppingham

- 6a. Jackie DiFolco Team Manager of the Rutland Youth & Community Team gave a presentation on the work currently undertaken by the Youth service in the Town. The service has been extended over the last 2 years. There is a drop-in on Thursday at the Town Hall 6.30 to 9.00 and at the Church Rooms on Wednesday from 3.30 to 6.00. They are planning to move it to a Friday to coincide with the UCC exit times. Uppingham is well represented on the Youth Council with 5 members. The Youth team have some resources available through the YOP fund. Lucy S' proposal to use volunteers to extend what is available at present was thought a good idea subject to the volunteers passing all the relevant checks and undertaking Training. The Cellar would not be an option due to cost and access problems. Jackie said she would talk to the young people to ask what they felt was missing from the Town and come back to the Partnership with the results. Attached to these minutes is a list of provision Countywide.

7. Finance Report

- 7a. ES gave a verbal finance report. Income stands at £1579 plus the £75 from the film. She has asked her line manager if we can take over administrating the monies held for UTP in the RCC Community Dept account. The Partnership needs to discuss the ramifications of that request and will be an agenda item for the next meeting.

8. Uppingham Feast Day

- 8a. Uppingham Feast Day will launch the Rutland Festival Fortnight on Sunday 19th June. PW informed members the Feast Day had to be self funding and businesses who will benefit the most have been asked to contribute. The Events committee has been strengthened by a number of new members who have helped generate income as well as participating on the day. PW asked for a vote of thanks for all they had done and he is confident the day will be a success. Fliers are to be delivered to every home and business in the Town and it will be advertised in the newspapers and Rutland Radio. Most events have now been organized. The Health and Safety policy needs to be looked at by Ian Watt the officer responsible at RCC. Once that is done a special meeting will be called to ratify its findings as per our insurance policy.

9. Parking Update

- 9a. Nothing to report until the portfolio holder is available to comment.

10. UTP Projects and Funding

- 10a. We need to begin organizing Late Night Shopping. MO suggested the Events subcommittee look at it after the Feast has been put on.

11. Any Other Business

- 11a. MO informed those present that Ben Toms has offered to build a website for the UTP.
It will be made an agenda item for the next meeting.

Meeting dates

The date of the next meeting is Wednesday 22nd June 7.00pm

Meeting closed at 8.35pm