

**Minutes of the meeting of Uppingham Town Partnership, Town Hall,  
Wednesday November 26<sup>th</sup> 2014**

**Present:**

Dave Casewell	Uppingham Town Council (Chair)	<b>DC</b>
Susie Burrows	Community (Secretary)	<b>SB</b>
Phil Wignell	Community (Treasurer)	<b>PW</b>
Marc Oxley	Business (Vice-Chair)	<b>MO</b>
Pete Rees	Uppingham Town Council	<b>PR</b>
Dick Reeve	Uppingham Town Council	<b>DR</b>
James Lammie	Rutland County Council	<b>JL</b>
Terry King	Rutland County Council	<b>TK</b>
Paul Becque	Guest	

1. **Apologies:** Carolyn Cartwright, Lucy Stephenson, Rachel Watts, Caroline Lawson-Dick, Edmund Hockley, Bhupendra Patel (who will attend meetings as a new member from January – welcome Bhupendra!)  
**Welcome:** Paul Becque (newly established in business in Uppingham)
2. **Minutes of October meeting:** Acceptance proposed by JL, seconded by DC. Unanimous.
3. **Financial report:** PW provided the usual excellent summary, and we are still in a healthy position at present. Still have the money in the account for the new brown tourist signs – MO asked TK if he could chase up the invoice for these. PW reported that Barclays is still working on our internet banking account (but was glad that TK confirmed it would still use 2 signatures).
4. **Matters of business:**
  - a) **106 monies:** DC explained that there was not room for this item on the last UTC agenda but that it will be discussed at the next meeting.
  - b) **Website:** PW reported that Alistair Bell has nearly completed work on the new website. He now needs more information to populate it. PW & MO to meet with Alistair next week to incorporate everything on to one website. The new system will be wordpress – we need to establish who will update the website & this may require some training from Alistair for a couple of UTP members. PW will ask Alistair for an invoice once it is up and running. TK suggested a link to Discover Rutland. **SB** to email Christmas in Uppingham flyer to MO to include on the current website. **NB:** We need an agenda item each month to check what items need to go on the website to make sure it is fully up to date.
  - c) **Film Nights:** SB reported our best numbers yet at this month's showing of Jersey Boys – 88! And although it was an 'extra' and not on a regular second Wednesday of the month, 39 people came to the excellent evening of a silent movie/piano accompaniment this week. Next film: Belle on Dec 10<sup>th</sup>. MO pointed out that the website is not updated quickly enough which is something to work on.
  - d) **Youth Council members:** Postponed until next meeting when LS is present
  - e) **Christmas in Uppingham update:** So far, 21 outdoor stalls (in Market Place, Mercer's Yard & Queen Street), 7 hot food stalls (in High St between Queens Road/Town Hall) and 24 indoor craft stalls. Fire engine opposite Town Hall, stall outside. All going along well, except for the disappointment that the 1914 WW1 Christmas truce is not going to be re-

enacted although unfortunately it is probably still in the local press on Friday as it was too late for SB to withdraw it from her article. Radio Rutland are doing 7 days of mentions and have been asked not to include it. SB asked for volunteers to put up banners on Thursday 4<sup>th</sup>, before 5pm. PW (Methodist Church), DC (Town Hall), Paul Becque (Skating rink) and MO (Mercer's Yard) all volunteered. Flyers for door to door delivery were handed over. Villages have had posters etc. put up. **PW** to check again with Gary Toogood about the delivery of road closure notices etc. SB has sent the risk assessment out to potential marshals to read, and an email will shortly go out with more details. High Vis vests will need signing in and out (& could people please bring along any they still have – we are down to 2 & had to spend money on replacements), as will santa hats which are compulsory after 5pm! It was agreed with SB that marshals on duty after 5.45 will work out rotas between themselves, ensuring there is always one person on Orange Street, one by the skating rink collecting the £2.50 payments and ensuring that *our* paramedics treat even the smallest injury and one in the Town Hall in place of Dave between 6.30 – 9. Everything, including the risk assessment hard copy to sign off & a list of mobile numbers, will be behind reception in The Falcon. Programmes will be handed out on the night, with maps and stickers to vote for the best dressed Christmas window (SB used the Timpsons vouchers from Feast Day to buy a new cup). Ian Watts is going to advertise the event around town on Saturday in his town crier uniform.

**5) AOB:**

- a) Website updates:** Paul has some experience with websites and is willing to become involved with the updated UTP website – offer warmly accepted
- b) Fairtrade:** MO suggested it would be good to raise our profile as a Fairtrade town. To go on next month's agenda. DC suggested we could have a charity stall on a Saturday in February as it is Fairtrade fortnight
- c) Agenda item for January:** PW suggested we make a plan for 2015 events at the next meeting, ensuring that the workload is shared out

**Next meeting January 28<sup>th</sup>** 7.30 Town Hall. (As always, on the last Wednesday of the month with the exception of December).

Meeting closed at 8.30pm