

**Minutes of the meeting of Uppingham Town Partnership
Wednesday 29th October 2014, Town Hall 7.30pm**

Present:

Dave Casewell	Uppingham Town Council (Chair)	DC
Susie Burrows	Community (Secretary)	SB
Phil Wignell	Community (Treasurer)	PW
Pete Rees	Uppingham Town Council	PR
Lucy Stephenson	Rutland County Council	LS
Dick Reeve	Uppingham Town Council	DR
James Lammie	Rutland County Council	JL
Edmund Hockley	Community	EH
Bhupendra Patel	Guest	

1. **Apologies:** Carolyn Cartwright, Caroline Lawson-Dick, Rachel Watts, Terry King, Marc Oxley
2. **Minutes of meeting 24.9.14:** Accepted. Bhupendra Patel was welcomed.
3. **Financial Report:** PW said that the 2013-14 financial report has been submitted to Companies House & accepted. Note that in future we need to record at the AGM that the financial report has been approved and accepted. It was unanimously accepted today. Accounts for The Town Partnership are now due. DC proposed & PR seconded that it be declared a dormant account (there have been various problems with Barclays) & this was unanimously agreed. Online banking: PW proposed we have a system whereby 1 person has access to the online banking account. There will still be a chequing system too, with three signatories. If online payment is required, one signatory would email another for agreement & approval and there would then be a trail of who has approved what. SB proposed this be accepted, LS seconded and it was unanimously agreed. PW will be the person with access until a new treasurer is appointed. The relevant forms were signed by DC, SB & LS. The current financial report acceptance was proposed by DC, seconded by LS and thanks were given for the continuing high quality.
4. **Matters of business:**
 - a) **106 monies update:** Hopefully the email from SB in regard to this issue and requesting Council support will be on the agenda for UTC this month.
 - b) **Website update:** PW reported that Alistair Bell is still happy to create a website for us for the amount offered & PW has supplied a description of what we want. It will 'match' the Heritage Trail website. Alistair needs access from **MO**. Alistair requires details of the static elements (aims, who is on it, page about the town etc) and **DC** volunteered to supply that to Alistair. The question of maintenance of the website needs to be resolved. It will have to close down for a couple of days whilst under construction.
 - c) **Feast Day plans:** PW & Bill MacDonald have looked at an application to the lottery fund to help with the costs of Feast Day, having noticed Stamford had received help for a similar event. PR proposed we go ahead with this, and LS seconded. It was unanimously agreed PW, with the support of Bill, is authorised to go ahead with the bid and much appreciation was expressed for their efforts. PW will see if Susan has anything to add as she has experience of such applications. SB introduced PW to Jeremy Tomlinson, who has expressed enthusiasm for taking on the co-ordinating of Feast Day next year. It was agreed that this is good news, and that Jeremy should be welcome to attend any UTP meetings should he wish.

- d) 125/14 & 123/14 resolution update:** At the Uppingham First meeting on October 2nd it was agreed that UF will participate in this exercise in co-operation with UTC (& sharing the costs between them). They are willing to share the data with UTP. **DC** to write to Ron to confirm.
- e) Christmas in Uppingham update:** SB reported that with excellent support from shop-owners things are moving along in a lively style – stalls in Mercers Yard, Queen St and Market Place. Crafts in Town Hall, Church (with all the children’s entertainments) & Methodist Hall (along with a drop in concert of Christmas music/songs/dancing). Various performances in and around the town throughout the evening, stilt walkers, fire-eater, mummers play, Football club re-enactment etc. etc. Uppingham School has kindly lent Mercer’s Yard and is willing to light it/supply one or two sockets. Flyers are already in shops & will hopefully be spread far and wide! Some already in Stamford locations, some going to the Rockingham Castle Christmas weeks. **LS** offered to deliver some in Ridlington, **DC** in Belton & **JL** in Lyddington. Members of the sub-committee are doing Bisbrooke & Preston. As usual, flyers need to go around the town a week before the event and SB will be sending out emails regarding which areas for each member (flyers will be in the Falcon). We will need a few more marshals this year – one to take money for the skating rink, an extra person to keep an eye on movement down Orange Street. Again, SB will be sending emails. Marshals will be required to wear a very nice santa hat! There was some discussion on what charge should be made for skating: the sub-committee favoured somewhere towards the sort of prices suggested by the rink owners (£3.50 - £5) but there was a strong feeling it should be less. Although it was agreed there does need to be a charge. Enthusiasm for the plans were expressed.
- f) Film Night:** SB reported that although numbers were down a bit (just about on break-even, around 40) this month it had been a very wet night. A lot of interest is already being shown for Jersey Boys on Nov 12th. And Belle in December is likely to be very popular. There is a ‘bonus’ performance on Nov 25th – a silent film with a real pianist. Details will be emailed round.
- g) Retail member on UTP:** We were delighted to welcome Bhupendra Patel, who was sitting in on the meeting, and hope he may consider joining us. Great appreciation was expressed to Bhupendra for all he and Pragna are doing for the Christmas in Uppingham event, and particularly for their generous funding of the skating rink. Bhupendra will let SB know of his decision in a week or so.
- h) Young People on UTP:** SB reported that she had tried contacting Karen Hadden to see why no young people are turning up, but has had no response. **LS** said she would make contact. It was agreed that it is helpful to have the input of young people, but they must be 16+ and commit to attending for a full year.

5. AOB:

- a) Town Centre Plan:** DC reported that in the UF minutes it is mentioned that, amongst others from different organisations, PW is mentioned as a potential statistical analyser, representing UTP. PW has yet to hear directly from UF.

Next meeting: Wednesday November 26th 7.30 (even though it is Fatstock day).

Meeting ended at 8.40pm