

**Minutes of the meeting of Uppingham Town Partnership  
Town Hall 7.30 pm 26 Feb February 2014**

**Present:**

Marc Oxley	Business (Vice Chair)	MO
Abi Hadden	Rutland Youth Council	AH
Abi Lovering	Rutland Youth Council	AL
Karen Hadden	RCC Y&C	KL (Chaperone to RYC attendees)
Terry King	RCC	TK
Pete Rees	UTC	PR
Dave Casewell	UTC (act. Min.Sec.)	DC
James Lammie	RCC	JL
Phil Wignall	Community (Treasurer)	PW
Rachel Watts	Community	RW
Dick Reeve	UTC	DR

**1. Apologies :** Edmund Hockley EH, Lucy Stephenson LS, Susie Burrows SB

**1A .** In absence of Chair MO took on role of chair

**1B. Welcomes:** Chair welcomed Abi Hadden and Abi Lovering from the Rutland Youth Council to the meeting, and looked forward to their contributions. Karen Hadden also welcomed as “chaperone” to RYC members. It was noted that new member Karen Emery (Upp in Bloom) was unable to attend the meeting due to a family bereavement. Condolences are offered. Karen to be invited to next meeting

**2. Confirmation of minutes**

**2A minutes of meeting Nov 21 2013 :** Confirmed

**2B minutes of special meeting Jan 9 2014 :** Confirmed

**3. Matters Arising not on the Agenda :**

**3A Outcome of Jan 9 Meeting :** Noted that Uppingham First had indicated their preference for a business management focus to possible Section 106 funding. It was agreed that whilst UTC’s contribution agreed Jan 9 focussed more on support for town “events” there was scope for both approaches to be combined. It was important to have a single approach. Section 106 funding explained to RYC members TK suggested that a joint meeting be arranged by RCC with OTP/OTC/U1/UTP/UTC to develop a unified approach sometime May or later when Victoria Brambini’s replacement is in post

**ACTION TK**

**3B Membership :** It was confirmed that Lucy Stephenson (RCC) would remain a member of UTP and cheque signatory. Her contribution as chair had been valued. It was noted that UTC and RCC members would be considered by the respective organisations in May

**4. Election of Chair until AGM in May**

MO: proposed by PR, seconded by PW. Agreed unanimously .

**5. Financial Report**

- Current balance provides adequate reserves to support annual events for 1 year
- Balance still includes £3.3K funds for signage
- Public Liability insurance up for renewal. Premium up 20% , but confidence in provider which gave re assurance to Partnership. Agreed to renew. Possible usage of LSP funding **ACTION PW**

- LSP funding. Explained to RYC members. Money draw down to support Film Club new venture to screen in venues relevant to the film. First screening “if” at Uppingham School! Still £1k funding available. Need to draw down by March 31? TK to enquire if this could roll over to 2014-15. PW to consider how to draw down if not. **ACTION TK/PW**

## 6 Matters of Business

### 6A. Website :

- 28K hits in past 12 months. 2027 unique visitors . MO congratulated on his work to date.
- UTFC fixtures most visited page
- DC suggested that it would be wise to invest in some professional design expertise to build on current success. Also to unify Feast/Film Club /UTP sites Agreed . Need to speak urgently with known local developers to gain a view on costs. Possible LSP draw down . **ACTION DC/PW/RW**

### 6B Signage :

- MO reported on Brown Road signs x3. Discussions with RCC had revealed cost @ approx. £500. Agreed that this should proceed **ACTION MO**
- Discussion re finger post signage x2 for Town. UTC had offered their view . RW requested that Church appear on Tod’s Piece sign . agreed. Working Party asked to present complete proposal for these signs to next meeting for approval. It was noted that Planning permission would be required. UTC may possibly be asked to help . LS (in absentia) nominated to ask OTP as to the planning permission they had to gain. MLS signs the approved supplier to link to Heritage Trail furniture **ACTION MO /LS/EH**

### 6C Film Nights :

- Working Well. Feb night lowest attendance @ 35 but atrocious weather!. “Le weekend” to be shown Wed 21 March
- Appropriate locations venture in 2014. “IF” to be screened in Uppingham School. Date TBC as original date clashed with another Town event. ? 5/12 April. LSP pump priming funding.
- MO suggested screening aimed at Youth. AH/AL to consult and bring some ideas to next meeting they can attend **ACTION AH/AL**
- TK suggested links between this venture and other village film clubs . Possible web site linkage using RCC web site. Noted that Village clubs did not use web sites **ACTION TK**

### 6D Brocante

- May 4 to link to Heritage trail Launch
- Mercer’s Yard & Crown Passage. £60 fee for Mercer’s Yard. Agreed to pay.
- £500 set aside to fund event set up . Unanimously agreed.

### 6E Feast

- Still need overall co ordinator. Most areas have working groups.
- UTC will be asked for financial contribution possibly to support tentage/publicity
- Volunteers still needed in organisational stage.
- £5k set aside to fund event set up. Unanimously agreed.

## 7. Neighbourhood Plan

- Plan now in final stage of RCC consultation. Then to Public Examination, and then Referendum.
- UTP has made a positive contribution towards the drafting of document through representation by PW. Development of the Plan has given town organisations the opportunity to work positively together.

## **8. AOB**

### **8.1 Dates of Future Meetings**

- Agreed to principle of meeting on last Wednesday of the month should continue until re affirmed –or not- at AGM
- March 26
- April 30
- May 28 AGM

**Minutes prepared by DC (acting Minute Secretary)**