

Minutes

**Meeting of the Uppingham Town Partnership Board
At 7pm on Wednesday 10 November 2010
Town Council Chamber, First Floor, Uppingham Town Hall,
High Street East, Uppingham**

Present:

Alec Crombie	Chair – Community
Phil Wignell	Community
David Barker	Business
Marc Oxley	Business
David Casewell	Uppingham Town Council
Janine Rodger	Rutland County Council
Peter Ind	Rutland County Council

In attendance:

Linda Todd	Rutland Market Towns Manager
------------	------------------------------

Apologies for Absence:

Peter Jones	RCC
Peter Toms	Community
Gillian Agar	Community
Lindsay Cooper	UTC
Peter Rees	UTC

Resignation:

Steven Halfpenny	Business
------------------	----------

1. Welcome and Apologies Action
- 1a. AC welcomed all to the meeting. Apologies were read by LT and recorded as above.
2. Declarations of Interest
- 2a. With regard to items on the Agenda there were no declarations made.

3. Minutes of Wednesday 8 September 2010

- 3a. The minutes of the previous meeting were agreed.
- 3b. Action Points arising from this meeting updated in the UTP Action Point Diary.

4. Co-opted Members

- 4a. Gillian Agar had been due to take up her position as a co-opted member of UTP. Unfortunately, GA was unable to attend the meeting and sent apologies as recorded.
- 4b. Peter Toms sent apologies as recorded. PT has taken a long term temporary employment contract in the Isle of Man and suggested that Caroline Toms be co-opted as a Community member in his absence. MO put Caroline Toms forward as a co-opted member and all agreed. LT to inform CT.
- 4c. PT has confirmed his commitment to the Uppingham Feast Day event in 2011.

LT

Note: AC requested that items 5 and 6 on the Agenda be reversed – all agreed.

5. UTP Projects

- 5a. The group discussed possible UTP projects as follows:
- 5b. **Redevelopment of Uppingham Town Hall:**
DC briefed the Board on Uppingham Town Council plans to redevelop the Uppingham Town Hall. The UTH was built in the 1920's and is in desperate need of renovation to reach modern day standards in terms of access and energy efficiency. The proposed renovation would provide an opportunity to increase the use of the UTH for community purposes. Some of the suggested uses include office space which can be used by RCC, police, childrens' services and other extra resources and outreach facilities for the town. This scheme can be completed in phases and UTC has already completed the First Phase, which is an investment in an evaluation and architect plans. UTC would like to work together with the UTP on gaining grants to develop this community resource for the Town. JR confirmed that in order to seek support from RCC the focus of the project would need to be on the use of the UTH as a community hub

- and suggested DC sought approval from UTC to move forward on this understanding. DC to report back to UTC. DC
- 5c. Neil Moverley of Voluntary Action Rutland to be invited to the next meeting to discuss various current funding options. LT
- 5d. **Parking in Uppingham:**
PI stated the importance of UTP input into parking policies for Uppingham. LT to forward links to RCC Report No 210/2010 and minutes of the Community Services Scrutiny Panel 28.10.2010. LT
- 5e. **Bus Services:**
UTP to look at travel options to bring visitors and shoppers into Uppingham. GR explained how the Call Connect service works. There is a pilot scheme in place with South Kesteven Council, which covers Ketton and this may be extended across boarders. MO had been informed that Corby was looking at better connections to and from Rutland to transport workers and shoppers. MO suggested that in the light of the approval of the Tesco application in Oakham on Monday 8.11 that UTP and UTC lobby for provision in the 106 agreement to provide better transport links between Oakham and Uppingham in the evenings and on Sundays.
- 5f. **Cinema Provision:**
MO requested the Board consider the option to bring a cinema event to Uppingham. LT to contact Chris Jones at RCC regarding coordinating with Live@themuseum events. LT
- 5g. **Events and Farmers Market:**
LT to continue to organise events and farmers markets under the present arrangement and until such time that the UTP Constitution is finalised and the necessary insurances are in place. Once this has been achieved then UTP to brand events lead by the Rutland Market Towns Manager's role.
6. Constitution
- 6a. The Board received responses to their queries from RCC departments and WPS Insurance prior to the meeting. AC requested that LT extend thanks. There were still some concerns around liability and AC asked LT to explain how the Oakham Town Partnership have applied for funds and how these funds have been managed and also confirm how funds are raised and managed in terms of events. DB still had some

reservations around liability and suggested the possibility of UTP taking on a lobbying and advisory role with RCC holding the liability. LT, JR and PI confirmed that this would not be possible and added that RCC offer support to the operation of the UTP but cannot control the Partnership. PI stressed that the independence of the group is its strength and we should be looking to take on projects without further delay.

- 6b. PI had re-read the insurance policy and believed there were no 'hidden nasties' within the policy. However, all agreed that the liability cover should be raised from one million pounds to five or even ten million pounds. LT to continue to organise events as an RCC employee and under the Uppingham Town Council insurance cover until the UTP are fully constituted and insured and in a position to take on the liability. LT to obtain a revised quote.

LT

- 6c. After further discussion AC set out a proposal to be voted on as follows: The UTP resolve to proceed with the unincorporated constitution route, with appropriate insurance and on the basis that activities and events remain in the current hands for the time being. UTP to request Neil Moverley at Voluntary Action Rutland to advise on various grant funding routes.

Vote in favour of the proposal – unanimous

7. Rutland Access Group Audit 30.9.10

- 7a. DC reported RAG audit took place 30.9.10. The report is due and will be carried over for discussion at the next UTP Board meeting.

8. Retail Update

- 8a. RCC Economic Development department Review of Vacant Properties report was sent prior to the meeting. LT reported that all shops on the Market Place and High Street were let with 33 High Street East due to open as a gents exclusive shoe shop.
- 8b. LT conducted the annual footfall survey in September. A record of the results were sent prior to the meeting. The footfall was recorded as down by 1% on last year but the average for both market towns was slightly increased.

9. Rutland Market Towns Managers Update

- 9a. LT sent report in advance of the meeting. LT updated on the November Uppingham Farmers Market on the Market Place. The farmers market members have agreed to commit until summer 2011, when the market will have been in place for a full year. The shops have been generally positive but concerns remain with a few regarding parking. Again this month the town was busy but there were some parking spaces available and the long stay car park in Mercers Yard was almost at full capacity with 3 spaces free at 12 noon. The evaluation of the farmers market will be ongoing. LT to apply for Traffic Regulation order from February 2011.

LT

10. Any Other Business

- 10a. Cllr Mark Wells confirmed availability to meet with UTP on return to the UK from 6 December. In the interim the Board requested a meeting with Roger Begy prior to the RCC Cabinet meeting on Monday 6 December. LT to contact RB to arrange.

11. Next Meeting

- 11a. The date of the next UTP meeting was set for Wednesday 26 January 2011 at 7pm, Uppingham Town Hall.
- 11b. Subsequent meetings for 2011 were set for Wednesday 9 March and Wednesday 11 May. All meetings will be held at 7pm at the Uppingham Town Hall.

Meeting closed at 8.45pm

