

Minutes of the Uppingham Town Partnership meeting 30.10.13
Uppingham Town Hall, 7.30

Present:

Lucy Stephenson	Rutland County Council (Chair)	LS
Marc Oxley	Business (Vice Chair)	MO
Phil Wignell	Community (Treasurer)	PW
Susie Burrows	Community (Secretary)	SB
Pete Rees	Uppingham Town Council	PR
Dick Reeve	Uppingham Town Council	DR
Edmund Hockley	Community	EH
Terry King	Rutland County Council	TK
Dave Casewell	Uppingham Town Council	DC

1. **Apologies:** Rachel Watts, James Lammie, Carolyn Cartwright
2. **Minutes:** minutes from September meeting accepted
3. **Finance Report:** The accounts have been sent off to Companies House in good time. The current accounts and balance are looking healthy and were accepted
4. **Matters of Business:**
 - a) **Signage update:** LS is chasing Uppingham School to get their final agreement, then the finger posts will be finalised & go to planning/making. 3 brown signs have been agreed (to include the candelabra symbol) & the plan is to have one on each of 3 A47 roundabout exits.
 - b) **Film night update:** Very good turnout (62)& atmosphere on the October evening. Next film is on November 13th (Now You See Me), and it is planned to have a festive evening for our December film on Dec 11th (Gatsby). Jannet has found a willing member of the public to help when needed, which is good news.
 - c) **Heritage Trail update:** Railings on Hog Hill & Market Place are up (& a bit down...but about to be repaired), & all street furniture should be in place for Sunday's pre-launch event. Please email DC by 31.10.13 if you would like to attend as there are some spaces.
 - d) **Fairtrade update:** the FT association said the application is a strong one, but they do need further commitment from the Town Council. MO has asked Susan to list a possible agreement from UTC in declaration of active support & the promotion of FT products whenever possible on official occasions. DC confirmed that is on the Nov list. If this is received, it will still take a further 8 weeks to pass Stage 1.
 - e) **Website update:** deferred until November meeting, to see if RW has managed to contact her website expert.
 - f) **LNS update:** Progressing well, reindeer booked, Church being very helpful, publicity going to printers. Do need marshals for the day, Dec 5th. **SB** to enquire of Susan if flyers might be delivered with Uptown News, if by some happy chance that is to be delivered right at the end of November.
 - g) **Banner design selection:** Majority vote was for banner 2, with some modifications. **SB** to forward these to the designer, with our appreciation. Hopefully we can get 2 made before LNS.
 - h) **Uppingham in Bloom representative:** they are happy to send someone, and **LS** will invite someone to attend the next meeting.

- i) **Paid administrator/manager:** TK said it is likely that a final decision regarding potential supermarket (Tesco extension/Sainsburys) money will be made by the middle of 2014. Although they are in Oakham, Uppingham is impacted by them and so will be able to have some use any town manager that might be employed. It was suggested it would be useful to us to have someone to manage a farmer's market (though it seems likely Uppingham First have this planned) or to help with basic administration for LNS or Feast day. However, TK let the committee know that the agreement is more for a higher level town manager who can raise the economic profile of Rutland – e.g. finding out what is wanted in both towns, and communicating with possible retailers. And perhaps helping with grant applications. TK did suggest that possibly CIL money could be accessed for administrative help, via UTC.

It was agreed that for our January meeting, we should have a brief agenda and then discuss what we would ideally like from our share of a possible town manager and then during the spring there should be a combined meeting of UTC, OTC & Uppingham 1st to share ideas in anticipation of money becoming available during 2014. There could then be discussions with TK about what may in fact be possible.

- j) **Consultative body?** It seems likely UTC is not registered with RCC as a consultative body, and it was agreed that we wished to be included on their list. **LS** to email David Troy to let him know, and get his comments.

5. AOB:

- a) TK has passed around information about how effectively Ludlow encourages outside groups to use the town, with minimal effort from the town itself. It was agreed that it would be good to make contact with local towns/cities to be sure they know what an attractive venue Uppingham would be. This may be something a town manager could take on board.
- b) No response as yet to SB's letter to the Headmaster of Uppingham School inviting someone to join UTC.
- c) **SB** to contact Jadene

NEXT MEETING: Please note a change of date!! The November meeting will be held on **THURSDAY NOVEMBER 21ST**, 7.30 in the Town Hall (too many conflicts with our usual date)