

Minutes from the meeting of Uppingham Town Partnership September 25th 2013
Uppingham Town Hall, 7.30pm

Present:

Lucy Stephenson	Rutland County Council (Chair)	LS
Phil Wignell	Community (Treasurer)	PW
Marc Oxley	Business (Vice Chair)	MO
Susie Burrows	Community (Secretary)	SB
Dave Casewell	Uppingham Town Council	DC
Rachel Watts	Church/Community	RW
Carolyn Cartwright	Community	CC

- 1. Apologies:** James Lammie, Edmund Hockley
- 2. Minutes from August meeting:** Accepted
- 3. Finance Report:** The LSP money (for road run & film nights) has been received & totals £1,620. There is currently a healthy balance (which does include the £3,333 for signage), and it was agreed we should ideally aim to have a reserve of £5 – 6K, which should cover us should any large event ever be a total failure because of unforeseen circumstances.
- 4. a) Signage:** LS has spoken to Fiona Bettles at Uppingham School, and they do want to be included on the brown signs ('Uppingham Historic Market Town & School?'), & will contribute. **LS** to confirm wording & amount with them: total cost of one brown sign is £359.57, so perhaps £100?

Fingerposts: 1 by wooden fence around market place, 1 by Todd's Piece. **LS** will also check what Uppingham School would like on those as they have provisionally agreed to cover any extra cost. DC suggested price negotiation with suppliers might be possible (& should there be any spare money, a single fingerpost showing the footpath to the new surgery might be a good plan. Or possibly a second brown sign).

b) Film Night: The September showing sold 40 tickets, which is nearly break-even point, but it was agreed that the 'cushion' of what is left of the LSP £500 is essential to ensure we can run the films for at least the agreed 12 months. The question was raised about a loop system for the hall as some people have found films hard to hear: **DC** to look into the costs. The idea of children's film shows perhaps on a Saturday was raised: the sub-committee did try to set up something on these lines in the summer but found no support – but will discuss it again. Congratulations were offered for the success of the evenings so far – they are becoming a very 'social' event, as hoped. Next one is Late Quartet on Wednesday Oct 9th.

c) Heritage Trail update: 7 interpretation boards will hopefully be installed in October, with QR codes. The leaflets are 90% ready. The website (www.uppinghamheritagetrail.org.uk) has mainly been loaded up but final checks are needed. It includes a link to WW1 website, & that will tie in to the photo display in the Church. Congratulations on all the enthusiasm and effort that has gone into this trail. 2 launches: one on Sunday Nov 3rd after morning church service for the boards, and a bigger one in early spring 2014. Puplicity specialists are being employed.

d) Fairtrade: MO has spoken to Rutland Fairtrade Group who are keen to support us. It was agreed MO should get full details of the huge variety of FT goods sold by the church both on their stall & via the catalogue (from Mary Lloyd), then speedily send the completed forms in. If rejected, we will at least be able to focus on what else exactly needs to happen.

e) LNS update: stalls contacting, long horn cattle being booked, morris men arranged, santas offering, elves applying. **LS** to formally write to the Clerk to the Council to request a free hall booking for craft section.

f) Application for LSP money: £500 for Film Nights & £1,120 for Road Run obtained (which didn't quite cover the costs). It was suggested we apply for £1,000 LSP money to cover extra entertainment for children at LNS (proposed by MO, seconded by RW), perhaps including reindeer, face painting, entertainer.

g) Pop-up stands: RW to ask the designer the Church has used to draw up a simple design, using the logo which PW will forward to her. Send ideas for brief wording to RW please, for the 2 pop-ups (which should include the website address).

h) Small business Saturday: This idea has been passed to Uppingham First, who are pursuing it.

i) Website: (www.theuppinghamtownpartnership.org.uk) has been updated with road-run photos. RW to ask the designer how much it would cost to update the website. PW to ask Pete when the Feast website will be updated – ideally, both websites should look similar. Jadene's help with a Facebook page has been much appreciated (& MO has now 'unfriended' her for reasons of age difference etc.).

j) Uppingham School: It was agreed it would be good to have an enthusiastic member of the school on board with us as they play such a large role in the town. DC proposed that SB should write to the Headmaster & MO seconded. RW also to have an informal conversation with the Head's wife.

k) Paid administrator: TK mentioned that this might be possible at the last meeting, using Section 106 money: if Sainsburys goes ahead, there might be money for both town centres. The question of Anglian Water's tourism money was raised, but it is believed that this has been used. Many aspects to consider: would it be a shared person with Oakham & if so, what would the split be? Could someone be used to look into the thorny question of the return of a farmer's market to help generate income? It was agreed that if such a person was employed, then it would be to implement ideas & plans created by UTP – ie to do the 'leg work'. Please would **everyone** consider this, and send ideas to LS before the next meeting (although as it is such a large issue, a separate meeting would probably be required). LS to talk to TK to get further information.

5. AOB:

- i) **Uppingham in Bloom:** should we invite them to send a representative to our meetings? LS to enquire.
- ii) **Are we a formal consultative body for RCC?** DC raised this question. LS to write to RCC and find out before our next meeting
- iii) **Feast Day:** LS has a framed photo for PW to thank him for all his hard work on Feast Days. We do need a wrap up session, which could also involve ideas for next year
- iv) **LS** needs to review her commitments, & will decide in January whether she can still find time to chair UTP. We hope she can.
- v) **Uppingham hopper survey:** Agreed we should reply to questionnaire as individuals.
- vi) **Membership:** Carolyn was proposed as a new member of UTP by LS & seconded by SB & unanimously accepted. Welcome! Carolyn will be a community member at this point. A new person in the town (Jeremy) has expressed interest and this will be followed up.

Meeting ended at 9.15

Next meeting: 30.10.13, Uppingham Town Hall, 7.30