

**Minutes of the meeting of Uppingham Town Partnership  
7.30 March 27<sup>th</sup> 2013, Uppingham Town Hall**

**Present:**

Lucy Stephenson	Rutland County Council (Chair)	<b>LS</b>
Marc Oxley	Business (Vice Chair)	<b>MO</b>
Susie Burrows	Community (Secretary)	<b>SB</b>
Dave Casewell	Uppingham Town Council	<b>DC</b>
Dick Reeve	Uppingham Town Council	<b>DR</b>
Peter Rees	Uppingham Town Council	<b>PR</b>
Edmund Hockley	Community	<b>EH</b>

1. **Apologies:** Rachel Watts, James Lammie, Phil Wignell
2. **Minutes from last meeting:** Accepted
3. **Matters arising:** None
4. **Matters of business:**
  - i) **Finance report:** Phil's report was read and agreed. New bank account will hopefully be opened shortly
  - ii) **Signs report:** Lucy has had disappointingly few responses to the questionnaire, and plans to visit each local business again next week to collect comments so that she can then report back with recommendations at the April meeting.
  - iii) **LSP statement:** Lucy requested that **DC** sends her a copy of the Oakham TP report if he has one. **PW** to confirm the financial element. Photos to be added to the front page. **MO** suggested that we check the original LSP report in regards to our arts coverage/sports comments. Heritage trail should be mentioned. **DC** asked to check the report over.
  - iv) **Rutland Road Run:** Lucy has recently met again with the Ellis group. The run time is agreed as 1 – 5pm, & Lucy has asked Ellis group to provide marshalls for the arrival of vehicles in the market square. They are paying for advertising (newspapers/radio). We could use LSP funding for flyers/posters. Lucy has put in a request to UTC for us to use Todd's Piece to incorporate free family fun activities & maybe a corporate challenge e.g. tug of war. **DC, LS & JL** to meet again shortly. Much effort has been expended to ensure that everyone is on board with this event & that there are no elements that will displease local groups.
  - v) **Feast update:** Everything on schedule currently, & bands being booked
  - vi) **Brocante:** So far, 4 bookings each for Mercers & Crown yards. **MO** meeting with Antiques Centre & is anticipating a total of 30 stalls. It is very much hoped that all the Uppingham antiques dealers will open that day.
  - vii) **Cinema club:** It was agreed that £500 from the LSP fund would be allocated to cover advertising, refreshments etc. for the film showings this year. **DC** to check whether it would be possible for a flyer to be delivered with the April UTC newsletter. Enthusiasm was expressed for the eye catching design Jannet & Edmund came up with for the flyers/posters.
  - viii) **Uppingham tourism leaflet:** It was agreed that it would be excellent to update the current leaflet – particularly in terms of arts events, retail possibilities, the map, photos. Include a monthly calendar of events, with appropriate links to websites (ours and Heritage Trail). **DC** to send Lucy the heritage map, **MO & PR** to send

photos to Lucy – both within 24 hours. **LS & SB** to meet on 28.3.13 to attempt a re-write. **LS** to discover more about Discover Rutland's funding & to enquire whether we could send a representative. Also to ask if our logo can be feature given our input.

- ix) Heritage Trail.** A local Uppingham firm is to design the website. It has been agreed that the plan is to use acid edged steel street furniture (the Rutland conservation officer agrees in principle but planning is yet to be sought). It could well make sense if the Portas fund street signs matched & were made by the same firm.

**5. AOB:**

**Fairtrade:** An application has been put together and will be submitted shortly to request that Uppingham has Fairtrade town status. There are 9 new businesses to go into the directory. All schools are very much on board – Uppingham School, Leighfield, C of E and UCC. UTP website has link to the Uppingham fairtrade directory.

**Next meeting:** 7.30 April 24<sup>th</sup> 2013, Town Hall