

MINUTES OF UPPINGHAM TOWN PARTNERSHIP MEETING HELD ON 30 01 2013 IN UPPINGHAM TOWN HALL

Present: Marc Oxley (MO), Lucy Stephenson (LS), Peter Rees (PR), James Lammie (JL), David Casewell (DC), Rev. Canon Rachel Watt (RW), Jadene Clegg. (JC)

In Attendance: Neil Moverley (VAR)

1. Apologies: Susie Burrows, Phil Wignall, Terry King

4. Presentation Neil Moverley VAR (NM) This item moved forward in agenda
Neil spoke of his project activity 2013-2014

- Measuring social impact of businesses. Using business skills and infrastructures to support community projects
- Developing case studies on community projects –to ensure that previous projects can leave a legacy
- Attracting funds into the county
 - Funding Fairs. Possibly one in Uppingham later in year **ACTION NM**
 - Heritage Lottery half day workshop. Possibly in Uppingham **ACTION NM**
- Development of Partnerships. NM working with OTP to develop further partnerships. Suggestions for UTP:
 - Spire Homes..joint activity on events
 - De Montfort University (DMU). Can offer work experience undergraduates/post graduates. Initial contact via NM who is developing template for application.
 - Arts/Events: Possible event support egg LNS
 - Social Media/Web Sites. Possible support/development of UTP web site.
 - Action Research Lab. Creative design for spaces etc.
- Rutland Skill Share. www.greenuniversity.org.uk

2. Minutes of meeting 03 01 2013. Approved subject to addition of apologies received from Peter Rees

3. Matters Arising not on agenda

3.1 Bag mention in newsletter: UTC clerk sold 5 as a result

5. Items of Business

5.1 Finance Report: Deferred to next meeting

5.2 Portass Signage Funding: Consultation document discussed. Some changes/developments as a result. Main (but not inclusive) points

- Consultation groups : add Schools , community groups
- Add simple questionnaire for visitors. Leave by church visitor book /hotel receptions?
- Possible large picture adverts at Rutland Water / Oakham/Leicester Stations etc

LS to redraft document based on comments and circulate to UTP. Hope to finalise ASAP for mid Feb distribution for completion and return by end of Feb. LS to confirm that UTC clerk happy to receive completed questionnaires. **ACTION LS**

5.3 Cinema Working Party. Feedback from Working Party available for Feb meeting. First showing planned for May. Possible projector available £200 from Gilberts. **ACTION MO/JC to investigate**

5.4 Fair Trade up date:

- Application form acquired. Possible completion end of March
- DC agreed to be signatory in Mayoral capacity
- Fair Trade Directory to be on UTP web site. Press release to coincide.
- JC to help with retail audit
- Fair Trade fortnight 25-10 March Possible events
 - Events in Schools **ACTION MO**
 - Links to Fair Trade stall in church. **ACTION: MO to liaise with Mary Lloyd.**

5.5 Insurance update LS has spoken with Insurers who confirm that £5m. public liability is perfectly adequate. Current planned events are all covered. “It’s a KO” might require additional cover due to its nature. Proposal for “LS to renew insurance” on the basis of the above discussion proposed PR Seconded JL. Unanimous **ACTION LS**

5.6 Working Parties LS tabled summary of all 8 Working Parties. Cautioned about taking on too much.

5.7 It’s a KO & UTP Bags: Deferred to next meeting

6. AOB

6.1 LS reported that she had formally written (22 01 13) to R Simpson asking him to relinquish Uppingham Town Partnership company name

6.2 MO reported on Brocante progress

- Date 05 05 13
- Location to be Mercer’s Yard and Crown Yard
- RCC contacted. Licence required for MY , but no road closure
- Will be directional signs within town
- Initial publicity under way

6.3 DC reported possible Conker championship Oct 2013. He has contacted organising group following 2012 cancellation **ACTION DC**

6.4 Need for budgeting to ensure efficient and effective usage of remaining LSP monies

7. Date of Next Meeting 27 02 2013 7.30pm Uppingham Town Hall

David Casewell –temporary minute secretary