

## MINUTES OF UTP MEETING HELD 27 06 2012 7.30 PM TOWN HALL

Those Present: Lucy Stephenson(LS)Chair, Dave Casewell(DC), Marc Oxley(MO),Terry King(TK), James Lammie(JL). Peter Rees(PR) attended the meeting but was feeling unwell and left once a quorum was assured. In the absence of secretary DC volunteered to take minutes

**1. Apologies:** received from Susie Burrows, Phil Wignall, Alan Pickersgill and Peter Rees.

**2. Declarations of interest :** None

**3. Minutes of meeting 31 05 .2012:** Unanimously approved

**4. Feast Feedback:** generally very positive feedback. A “wash up” session is being planned by the organisers in July. **ACTION PW** The meeting recognised the leadership and drive shown by Phil Wignall. Thanks Phil! Points raised by the meeting

- Excellent children’s’ entertainment
- Good variety of trade stands
- Nice atmosphere
- Good support from local traders £2k+. Letters of thanks have been sent. This appreciated by recipients.
- Afternoon bands to loud. Problems with hearing aids
- “Same old music in evening”
- Problem with broken plastic glasses leaving hard to clear up shards.
- Need a warning of High Street road closure in Orange Street

**Feast Accounts:** draft version presented. Needs some minor alterations, but shows good husbandry of available monies. Probable reserve available to support forward planning of 2013 event. **ACTION LS/PW**

### **5. Forward Planning: 2012/13**

Paper submitted by LS was agreed unanimously (Prop LS Sec DC) with the **addition** of

- Seek to identify other funding sources
- Consultation with Uppingham Town community regarding the aims and activity of UTP

Also agreed unanimously (prop LS Sec DC) to adopt the format of the draft 2011/12 planning document. This breaks down each aim into priority level etc. The plan is to review progress at monthly meetings **ACTION LS**

### **6. Web Site:**

- UTP should “take over” Uppingham Feast (UF) Web Site
- Third party is offering to develop UF web site. MO unanimously delegated to engage with third party re this, and also UTP web site. (Prop LS Sec DC) **ACTION MO**
- MO needs links with/to other community groups. Link to football club has been a success.
- Also inputs from other committee members would be helpful.



- We currently use [www.TheUppinghamTownPartnership.org.uk](http://www.TheUppinghamTownPartnership.org.uk), and also own [www.theUppinghamTownPartnership.co.uk](http://www.theUppinghamTownPartnership.co.uk) (which is pointed at the org address).
- Thanks to MO for continued work with Web Site.

## **7. Recruitment of Members – Business & Community**

- Dave Casewell reported that Cllr Anne Rollins had resigned as UTC representative for UTP. UTC currently arranging for replacement representation
- Other names were mentioned as possible members. **ACTION ALL**
- Press Release to mention need for further members **ACTION DC**

## **8. Constitution: Working Party to review Constitution:** To consist of LS/PW/SB. (PropDC Sec MO) Agreed unanimously

**9. Proposals for new UTP events etc:** Pro Forma provided by LS was unanimously agreed (Prop DC Sec JL) This will help structure thinking before new ideas come to a meeting

**10. UTP Stationary:** Agreed that JL should liaise with PW to use graphics to create communication template. **ACTION JL.** Also **agreed** that UTP Banner should be purchased (as opposed to a pop up) which can be displayed at front of Trestle table. Script to be Uppingham Town Partnership plus logo (NB web site address in one corner?)

## **11. AO B**

**11a Re Registration of Company:** Unanimously agreed to re register as “The Town Partnership Co. LTD” trading as “The Uppingham Town Partnership”. To be limited by guarantee rather than shares . (Prop DC Sec LS) Ron Simpson to be contacted to see if he is willing to relinquish his ownership of “The Uppingham Town Partnership Co.LTD” before any moves made **ACTION SB/PW**

**11b Drinks /networking with OTP :** Difficulty with dates. Possible eves Wed 08 Aug or Wed 22 Aug **ACTION LS**

**11c. LSP Money :** £1k for Jubilee celebrations (via UTC) has been invoiced from RCC . LS awaiting final costs for Balloons and Flags from UTC to add to £180 band costs for Torch welcome **ACTION DC**

**11d Fruit & Flower Tombola 05 Aug :** Bottles etc required! To SB before 03 Aug. Volunteers to staff Tombola stand needed **ACTION ALL** . MO/JL already volunteered. Tombola “machine” needed **ACTION LS** . Will sell Canvass Bags if available

**11e. Canvass Bags.** Now no longer a “Feast related activity” Suggest raising price to £2.50 if quality allows.

**11f. Rutland Times Article June 14 2012 :** The meeting noted the comments of Ron Simpson.

**11g. OTP/UTP Portass Bid :** MO reported that bid was “still alive”. Video will be improved using professional equipment from Oakham School ,and voice over from Lord Lieutenant of County. Bid can only be tweaked, not changed. Re submission in next few weeks . UTP pleased with this development, and will monitor outcomes  
**ACTION MO**

**11h. RCC Sustainable Transport Bid:** TK reported that bid had been partially successful . 3 elements should boost Uppingham

- Employer bus linking market towns
- Tourism bus linking Oakham , Uppingham & Rutland Water . Including Sundays!
- Transport Hub based at Oakham station

The meeting welcomed this news. There is now an n urgent need to engage with RCC to ensure the Uppingham gets its “Fair Share” of these developments.

**ACTION LS/MO/Carolyn Cartwright (County Council) DC/PR (Town Council)**

**12. Date of Next Meeting :** As per schedule : Wed 25 July at 7.30pm at Town Hall

Meeting closed at 8.45pm