

Minutes

**First Formal Meeting of the Uppingham Town Partnership
At 7pm on Wednesday 14th July 2010
Town Council Chamber, First Floor, Uppingham Town Hall,
High Street East, Uppingham**

Present:

Marc Oxley	Business
Steven Halfpenny	Business
Alec Crombie	Community
Peter Toms	Community
Phil Wignell	Community
David Casewell	Uppingham Town Council
Lindsay Cooper	Uppingham Town Council
Peter Rees	Uppingham Town Council
Janine Rodger	Rutland County Council
Peter Ind	Rutland County Council
Peter Jones	Rutland County Council

In attendance:

Linda Todd	Rutland Market Towns Manager
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Apologies for Absence:

David Barker	Business
Jan Turner	Community

1. Welcome and Apologies Action
- 1a. As portfolio holder for Rutland Market Towns, PJ took the Chair for the first part of the meeting.
- 1b. Apologies were received from David Barker and Jan Turner.
- 1c. PJ confirmed that Jonathan Wernick had stepped down as a business representative prior to the first formal Uppingham Town Partnership meeting. An email regarding various matters contained in the DRAFT Constitution (specimen) was sent by JW earlier in the day. As all of these matters could not be addressed to JW's satisfaction by the first formal meeting then he said he will stand down. This was not possible so JW's resignation was regretfully accepted.

- 1d. Due to JW's resignation there is now a vacancy for a Business Representative.
- 2. Declarations of Interest
- 2a. PJ briefed the Board on Declarations of Interest. Any outstanding forms to be submitted by the next meeting to LT.
- 3. Minutes of 30th June 2010
- 3a. Apologies from Janine Rodger, RCC were not recorded on the minutes of 30th June. With this omission noted the Minutes were adopted.
- 4. Election of Chair and Vice Chair
- 4a. PI nominated AC as Chair of the newly formed Uppingham Town Partnership. All agreed and AC accepted.
- 4b. The Board discussed the nomination of a Vice Chair. MO suggested that this decision be postponed until the next meeting giving David Barker and Jan Turner the opportunity to be included.
- 5. Draft Constitution (Specimen)
- 5a. AC stressed that the Constitution is a vital document not only in terms of governance but as a supporting structure for grant applications. AC believed that for this purpose the DRAFT Constitution (specimen) was not adequate and suggested a Constitution Working Group be set up.
- 5b. AC asked PJ if the Town Partnership would operate as a sovereign or advisory body. PJ confirmed the Town Partnership would be an advisory body.
- 5c. PI volunteered to set up and lead a Constitution Working Group to include AC, PJ and LC. PJ suggested the Board call on the support of Philip Bailey, Welland Market Towns Manager. LT to send a request to PB for support. PI
LT
- 5d. LT to send an electronic version of the DRAFT Constitution (specimen copy) and the version with PB's comments to the Board the following day. LT

6. Co-opted Members and Sub Groups
- 6a. LT reported that Gillian Agar, Community nominee, agreed to work with a sub group in a Community capacity.
- 6b. An UTP Events Sub Group will be formed by LT and lead by PT with support from MO and DC. This group will support the Rutland Market Towns Events in Uppingham. MO suggested Gillian Agar is co-opted onto this group to work in a Community capacity. LT to discuss with GA. PT
LT
- 6c. Further Groups will be set up as and when the Board sets out its priorities.
7. Financial Structure of the Uppingham Town Partnership
- 7a. LT reported that the Uppingham Town Partnership now has an RCC Cost Centre 5812 and there is a credit raised from the 2009 Christmas event of £380.
- 7b. Transactions on behalf of the Partnership will be administered by In Kind support via Rutland County Council.
- 7c. DC proposed that LC be appointed as Treasurer in an advisory capacity. LC accepted.
- 7d. MO informed the Board that there is a credit in the region of £330 in the Uppingham Arts and Community Project. He will request permission from the Trustees to transfer this amount to UTP. MO
8. Visions and Aims – Short, Medium and Long Term
- 8a. The Board is to look at what consultations have already taken place within the Community and update where necessary. Headings for discussion include Parking, Library, Youth Facilities, Access, Transport, Funding Opportunities, Links with RCC and Oakham. All
- 8b. Board and LT to collect copies of existing consultations for the next meeting. All
9. Towns Infrastructure – Strengths and Weaknesses
- 9a. Covered in Item 8.

10. Links with Local Organisations

- 10a. Board and LT to collect details of all local groups and their points of contact. DC suggested LT contact the Town Clerk. AC to draft a letter setting out the immediate aims and objectives of UTP. All
AC
- 10b. PJ informed that he had been approached by Rutland Radio to do an interview. He will refer the radio to AC for interview. PJ/AC

11. Farmers Market – Uppingham Market Place

- 11a. LT reported that Uppingham Town Council support a Rutland Farmers Market in Uppingham Market Place on the first Saturday of the month (except January) and requested support from UTP. Support was agreed. LT to contact the Chair of Uppingham First, Robert Wills LT

12. Any Other Business

- 12a. There was no other business to discuss.

13. Meeting Dates for the Remainder of 2010

- 13a. Meeting dates confirmed for the remainder of 2010 are Wednesday 8th September and Wednesday 10th November. Both meetings will start at 7pm and will be held in the Council Chamber at Uppingham Town Hall.

The meeting ended at 8.35pm