

**Minutes of the meeting of Uppingham Town Partnership
7.30pm, March 28th 2012, Uppingham Town Hall**

Present:

Marc Oxley	Business (Chair)	MO
Susie Burrows	Community (Secretary)	SB
Dave Casewell	Uppingham Town Council	DC
James Lammie	Rutland County Council	JL
Terry King	Rutland County Council	TK
Victoria Brambini		

Apologies:

Alan Pickersgill	Business	AP
Phil Wignell	Community	PW
Lucy Stephenson	Rutland County Council	LS
Peter Rees	Uppingham Town Council	PR

1. Welcome and apologies. Victoria was welcomed to the meeting.
2. Declaration of interest. None.
3. Minutes from meeting of 29th February 2012. Agreed.
4. Matters arising:

Dave is still waiting to hear from Phil whether Pete Toms has been able to pass on the original logo to be used for pop-ups. Dave hopes to get some done in time for the Brocante. **DC/PW**

5. Constitution.

Marc, Phil and Lucy met to check through the original constitution/mission statement, and to agree appropriate changes in the light of the formation of a limited company. Dave proposed that these are accepted, James seconded and it was unanimously agreed and signed.

Susie to obtain an appropriate official minutes book. **SB**

6. Finance Report.

Lucy will update this at the next meeting.

7. Brocante.

Marc raised 4 items: 1) As the High Street is to be closed the following w/end, it has been decided only to use Crown Yard and the Market Place – with the Town Hall as back up – to minimise inconvenience for residents. 2) 17 stalls booked so far, with a double booking from Ashwell Nursery to come. 3) An ad appeared in the Antiques Trade Gazette last week, with a larger item to follow in next week's edition. Ads will also appear in local press (**MO**), and local magazines have been informed. Posters will go up around town, and hopefully appropriate banners. James and Susie offered to join the other marshalls, but more are needed. 4) £500 from LSP has been very useful towards advertising etc.

8. Feast.

Phil has £310 in sponsorship from local businesses so far, and an excellent poster/flyer has been designed by Holly Toms. Phil and Dave are to liaise about a bid for support from the Town Council.

9. The way forward.

- i) LSP money has been allocated and the previous misunderstanding has been clarified by Terry. Katy Lynch will forward the money as and when it is needed. This will be a very valuable safety net for the Feast, as it is hoped this year's will be even more of a success than last year's.
- ii) As Uppingham was the greatest user of the mobile play equipment funded by the lottery, Lucy has arranged for this to be stored at the Scout Hut so that it can be used for after school activities now that mobile funding has ended. Lucy has a list of the equipment. Terry suggested that the trailer might be useful for storage and transportation.

10. The Portas bid.

Marc met with members of the Oakham Town Partnership to discuss this, and it was decided to put in a joint bid. It is expected that there will be 350 bids, and only 10 can be successful. However, it has been a very positive experience on both sides to make contact with Oakham Town partnership. A bid for £84K is being submitted following a very positive response from local businesses, particularly in Uppingham. 30 letters of support from local businesses have been provided, plus some from our MP, Mayor, High Sheriff. No business had any negative feelings about the proposal. Dave proposed that the UTP continues to work with OTP, Marc seconded this and it was agreed.

Uppingham Town Council has viewed the bid and supports it, and Oakham Town Council are discussing it on April 11th. The suggestions in the bid tie in well with the Heritage Trail plan, and the neighbourhood plan. Victoria reported that she has met with members of both Town Partnerships to fine tune the wording (making it clear that the emphasis is on local needs rather than tourism), and once the necessary video is completed it will be sent off. The County Council has provided secretarial help with the bid. We appreciate Victoria's help, and the support of Uppingham Town Council. Data used in this bid can be made available to the Neighbourhood Plan.

Once the short film that accompanies the bid is available, Marc will forward a copy of both the bid and the film to Uppingham Town Council and Uppingham First. **MO**

11. Cinema Club, Diamond Jubilee and Farmer's Market.

There is no further progress on either the Farmer's Market or the Cinema Club at this time.

UTP was asked by the Town Council to help with the Diamond Jubilee celebrations, but it was felt to be too close to the Feast. Instead, UTP offered to help with finances for small groups using £1K from the LSP funds. So far, two groups have asked for £100. It was felt it may be worth contacting the local primary schools to see if they need any aid. **MO**

12. Olympic Torch.

Details are now in the public domain. The torch will take around an hour to pass through Uppingham, and there will be some additional entertainment – possibly the Morris Men. Dave

suggested that Marc writes to Uppingham Town Council and to Uppingham First to enquire what plans they have so that the day can be co-ordinated. **MO**

13. AOB.

UTP has been invited to send two representatives to a training day at VAR on Thursday May 3rd (9.30 – 4) on how to use volunteers most effectively. Susie and Marc to attend.

The meeting ended at 8.50pm.

Next meeting:

Wednesday April 25th
Wednesday May 30th
Wednesday June 27th