

## Minutes UTP: 29<sup>th</sup> February 2012

**Present:** TK, JL, LS, PW, AR, AP, DC, MO

**Apologies:** SB, PR

**Previous Minutes:** Accepted

### **Matters Arising:**

- Mostly on the agenda
- Heritage trail up date from DC: bid submitted 29/2/12 for £50k from the Heritage Lottery Fund. This was a combined effort by the Town Council, UTP and the History Society. If the bid is successful it will take 24 months to complete.
- Olympic Torch: DC to find out what is happening. TK noted that OTP had a place on the steering committee so perhaps UTP should have to. Aman Mehra is the person to contact.

### **Items of Business:**

- i) **Constitution:** 'The Town Partnership Company Limited' – cost of £4.99
  - a. 2 directors: PW and SB
  - b. PW awaiting SB's return to complete forms for the Inland Revenue
  - c. Discussion r/e using the Town Hall as the address – decided SB appropriate, issue of legality r/e using the Town Hall.
  - d. Storage of documents: keep photocopies
  - e. Minute book needed to record key decisions
  - f. Changes to constitution: some discrepancies noted: these will be amended at a working party to be presented at the next meeting. Changes agreed this meeting are the ones previously discussed and circulated.
  - g. Vote: proposed MO, Seconded DC, all in favour
- ii) **Uppingham First:**
  - a. Nothing to report
- iii) **Finance:**
  - a. LS – verbal report (not much different post LNS – breakdown circulated at the previous meeting.
  - b. Update r/e public liability insurance: in hand, some delay due to setting up a bank account
  - c. Forms completed for the opening of a bank account
- iv) **Fun Pod:**
  - a. LS to explore possibility of UTP taking this on for Uppingham
  - b. If Catmose take it on it will cost £100/ session to have
  - c. AR mentioned / explained about the current trial for a Youth Drop in Centre at the Scout Hut.
  - d. Would LSP be a good source for funding for fun pod?

- v) **Portas Pilot:**
  - a. OTP are putting in a bid for this (initial deadline is March 30<sup>th</sup>)
  - b. If UTP also put one in might dilute grant as 2 small towns in close proximity so therefore it should be a joint bid.
  - c. It has been discussed by UF – conclusion this could be detrimental to Uppingham as we don't wish to be seen as run down.
  - d. MO to chat with OTP about their bid and explore avenues for UTP
- vi) **Feast:**
  - a. Initial meeting held – the date was queried – discussion r/e having the Feast combined with the Jubilee celebrations.:
    - i. Issues of 2 road closures in a fortnight
    - ii. Pre event publicity has already gone out, also coinciding with Oakham Festival
    - iii. Jubilee discussed: idea of small grants that individual groups apply for to organise their own celebrations – UTP to assist with the management of this?: so a joint venture this will be presented to the TC at meeting on 7/3/12
  - b. Vote to keep date at the 17<sup>th</sup>: 5 in favour, 2 against, 1 abstention.
- vii) **LSP funding:**
  - a. Lack of detail in what we sent to the meeting.
  - b. Chance to reapply. More detail will be added this time. Each person to send info about their area – deadline 9/03/12.
- viii) **Cinema Club –**
- ix) a. Nothing to report
- x) **Brocante:**
  - a. 12 bookings so far
  - b. 24 hour road closure in place
  - c. Lots of free advertising and a big article in the national magazine for antique dealers
  - d. Should cost nothing to put on
  - e. Will be visiting the antiques fair in Newark the week before
  - f. Health and safety sorted.
- xi) **Website /logo**
  - a. Website coming on well
  - b. Query r/e the logo being high res. Enough to be enlarged for pop up banners
- xii) **AOB:**
  - a. none