

**Minutes of the meeting of Uppingham Town Partnership
7.30pm, January 24th 2012, Uppingham Town Hall**

Present:

Marc Oxley	Business (Chair) MO
Phil Wignell	Community (Vice Chair) PW
Lucy Stephenson	Rutland County Council (Treasurer) LS
Susie Burrows	Community (Secretary) SB
Dave Casewell	Uppingham Town Council DW
Alan Pickersgill	Business AP
Drusilla Elliot	Potential Community Member (visiting)

1. Apologies:

James Lammie	Rutland County Council JL
Pete Rees	Uppingham Town Council PR
Terry King	Rutland County Council TK

The meeting welcomed Drusilla Elliot, as a potential Community member.
The question of whether Ann Rollins still wishes to be a member of the committee was raised, and **PR** is asked to question this with her.

2. Declarations of Interest

None

3. Minutes of meeting on 23.11.11 and of EGM on 14.12.11

Agreed. The hope was expressed that we will still receive support for future events (street closures, bins etc.) from RCC. Possibly **TK** can throw light on this

4. Matters Arising

Heritage Trail: DC reported that a bid will be put in next month for 5 A2 sized acid-etched boards with numbered information that will relate to brass numbers inlaid into the pavement, which will cost perhaps as much as £50K but will be in keeping with the historic value of the town. Local schools are enthusiastic, and DC is meeting with the head of Uppingham School.

LAA Grant: MO has sent details as requested of coming events to the local strategic planners, which we hope will be aided by their £8K grant.

The decision was made at the EGM to form a limited company.

5. Constitution & formation of a limited company

MO has purchased 'The Town Partnership.co. Ltd, at a cost of £6. DC proposed that we create a limited company named The Town Partnership co. Ltd. This was carried.

It was agreed that the board would consist of 2 directors (not Council members), with the rest of the committee being board members. The directors will either be business or community members.

DC proposed that PW becomes Managing Director and SB Company Secretary. Carried.

It will cost around £60 to pay the formations company to set the company up with Companies House. **MO** will proceed with this, with guidance from **TK & AP**. Once the company is registered, Lucy can set up a bank account, possibly with Barclays. **AP** to offer guidance.

6. Meeting with Uppingham First

The committee expressed enthusiasm that the meeting between UTP and UF concluded on such a positive note. As agreed at the time, **SB** will send a copy of our mission statement, and an agreement with their press release proposal : 'Following discussions between officers of Uppingham First and the Uppinham Town Partnership, both groups have agreed to work toward a single partnership and limited company for the Uppingham community'.

It was agreed that a further meeting with UF will hopefully take place in the near future. **SB** to ask Ron to communicate directly with DC regarding the press release.

7. Mission Statement

The mission statement in our Articles reads:

UTP is a partnership formed to promote and support improvements in Uppingham as a place to live, work, visit and do business in, with particular (but not exclusive) focus on:

- Environment and transport
- Culture & Leisure
- Safe & secure communities

To promote partnership working between public and private bodies, individuals and groups involved in change or improvements in Uppingham. To promote equality of opportunity in all areas of its work, with particular focus on promoting social cohesion within the community.

8. Finance Report

LNS was very successful financially, and it was agreed the cost of the re-usable banners should be included in the expenses. It was also agreed it is important to keep a working balance in the account to meet up-front costs for future events. **LS** to enquire of **TK** how the £8K grant is to be banked/accessed. Full bank a/c details will be supplied to the next meeting.

9. Late Night Shopping

Lucy was thanked for organising such a successful event – particularly impressive in view of the appalling weather. Hand delivery of flyers a great help. Lucy volunteered to organise the next LNS.

10. 11. 12. The Way forward/future events

15.4.12 Brocante. **MO** to coordinate, with help from **AP** who will consult with Everards re. the use of Crown yard. David at the Antiques Centre involved.

17.6.12 Feast. **PW** to coordinate

5.8.12 Tombola at Town Show. **SB** to coordinate

6.12.12 LNS **LS** to coordinate.

Please will coordinators bring full budgets to the next meeting.

Also, please will people notify MO *before* the next meeting (& ideally also the coordinators) which events they can help with – either on the day or in advance.

We need to enquire in the community about people who might be willing to help with, e.g., cinema club.

3.6.12 Jubilee. DC reported that the Town Council proposes a lunch on Tod's Piece which local organisation can help organise. **DC** will provide further details at the next meeting.

3.7 12 Olympic torch. Again, **DC** will enquire from the Council if any help is needed with plans.

Farmer's Market: **SB** to consult with UF when emailing about other issues, as the committee felt strongly that this should be a joint venture. Things to consider: the possibility of using the Town Hall to avoid parking issues, finding an outside organisation to run it.

DC will do a press release about the success of LNS and our future plans.

13. Logo and Website

MO reported that we are getting good feedback from the website (www.theuppinghamtownpartnership.org.uk). Gratitude was expressed that Ron has redirected enquirers from the UF website.

PW to ask Pete Toms for the original artwork for our logo, and also to invoice Lucy for that. **DC** will look into pop-up banners once we have the original artwork to use.

14. AOB

None.

Next meeting: 29th February (and after that, 28th March, 25th April, 30th May – ie going back to the final Wednesday evening of the month) at the Town Hall.

Meeting closed at 8.30pm