

**Minutes of the meeting of Uppingham Town Partnership  
7.30pm, September 28<sup>th</sup> 2011, Uppingham Town Hall**

Present:

Marc Oxley	Business (Chair)
Lucy Stephenson	Rutland County Council (Treasurer)
Susie Burrows	Community (Secretary)
Dave Casewell	Uppingham Town Council
Terry King	Rutland County Council
James Lammie	Rutland County Council
Pete Rees	Uppingham Town Council
Victoria Brambini	RCC

Apologies:

Phil Wignell	Community (Vice Chair)
Alan Pickersgill	Business
Caroline Toms	Community

Declaration of interest: None

Minutes of UTP meeting 31.8.11 & meeting 13.9.11: Agreed

Matters arising:

4.1 On the agenda for next month's meeting: our intention to change 2.1 & 6.2 of the constitution for the purposes of becoming a limited company. Terry recommends buying a 'ready to go' company off the internet in advance of the meeting: Marc will shortly ask someone to undertake this purchase **MO**

Heritage trail concept: Dave is attending finally discussions in 2 days

Phil will do a brief presentation on the parking review at the next meeting **PW**

Dave is looking into pop-up banners **DC**

Press release: Dave will do a draft & forward it to Marc & Susie **DC**

Insurance: It was agreed Lucy will replace Linda Todd as the contact, and she has requested a quote to cover £10m

Business newsletter: Dave has done a draft

Finance Report:

5.1 RCC has located the discrepancies, and there is now £1,600 in our account. It was agreed that this is acceptable.

5.2 Bank account: Terry recommends Lloyds TSB, who offer a good account for small limited companies. It was agreed that we should wait until the company is formed before opening an account.

Logo & website:

Marc asked Pete Toms for all necessary information, and will follow this up so that a website can be established as soon as possible.

Uppingham First meeting:

7.1 This was a cordial and positive initial meeting between Phil, Pete Rees & James/Ron Simpson & Robert Wills on 14.9.11 at Don Paddy's.

7.2 Dave will do a very positive press release & send a copy to Ron . **DC**

7.3 All present expressed pleasure at the positive spirit of this move

7.4 As Phil is away today, Susie will make contact with him & try to set up a small committee meeting next week so that the momentum can be maintained & a further meeting with Uppingham First, as planned, can be arranged. This may have to be during the daytime. **SB**

7.5 Susie to write to Ron expressing committee's pleasure in positive spirit & explaining slight delay in next meeting. **SB**

Christmas Fair:

8.1 It was agreed that, in the face of various issues, this will be a late night shopping event on Thursday December 8<sup>th</sup>: 5-9 for Crafts, 6-9 for High Street/Market Place events. Lucy spoke to 25 shops: of the 20 that opened last year, 15 expressed a definite preference for a weekday evening & only 3 preferred a Sunday.

8.2 Lucy will contact crafts, Victorian funfair etc, & will prepare a flyer for local businesses (which she will email out to the committee) to be distributed as quickly as possible. **LS**

8.3 A sub-committee meeting will be arranged as quickly as possible **LS**

Cinema Club:

9.1 Terry mentioned a very good small town idea he has seen: local restaurants doing a pre-showing meal & offering free tickets. Well worth looking into – with possibly the use of a room at The Falcon, or the Town Hall. Aim is to get something good/central underway by Easter.

Constitution:

This will be addressed at the next meeting, when correctly listed on the agenda.

The Way Forward:

11.1 Uppingham First is an important element of future planning, and the momentum should be maintained to improve cooperation.

11.2 Membership: Caroline Lawson Dick has resigned, and we need one community and one business member to join. A shop keeper would be a good addition, and Lucy will follow this up. **LS**

11.3 In the interests of actively aiming to inspire and facilitate a good community spirit, one way forward might be to help others to set up clubs that people would like to have locally e.g. a new youth club

11.4 Lucy and Phil have both prepared ideas on the way forward.

LAA Rewards Grant:

Terry & Victoria passed on some new information.

12.1 The improvement of the public loos in Uppingham Market Place will be funded (£10K)

12.2 Uppingham First's bid for 2 electric car sockets has been approved – good PR for Uppingham. It was agreed that UTP would prefer not to have these in the Market Place.

12.3 Over-bids for events: the decision was to put £25K on the table for both culture, infrastructure & leisure. It would be useful for UTP to have some input, but this needs to be prompt as the meeting is likely to be in the next two weeks: Marc to look at Emma's bid plan (Terry/Victoria to send him a copy), and to send off a list of the events we have in mind. It is uncertain at present what the situation is regarding the Olympic opening celebration. **TK/MO**

12.4 Section 106 (CIL): Victoria will be leading the creation of a 15 year plan. Youth provisions could be very seriously considered – it would be good if UTP can come up with some ideas to put forward.

A.O.B.

Dave raised several points:

13.1 Site allocation/Planning: it would be good if this could be on the next meeting's agenda so that UTP can have some input on the possible sites for housing. Forms readily available.

13.2 Uppingham First neighbourhood plan bid for £20K was successful. Dave proposes that we let it be known that UTP would like to be involved in this town centre development. All agreed.

13.3 The Town Council newsletter has asked for people to communicate on Jubilee celebration plans for next June. Again, collaboration over this with Uppingham First would be good and should be discussed at the next meeting.

Victoria was thanked for kindly attending the meeting, assured she would be most welcome at any future date and would like to be included in the minutes.

**Next meeting:** Wednesday October 26<sup>th</sup> at 7.30 Meeting ended at 9.02.

