

**Minutes of the meeting of Uppingham Town Partnership  
7.30 August 31<sup>st</sup>, Uppingham Town Hall**

Present:

Marc Oxley	Business (Chair)	<b>MO</b>
Phil Wignell	Community (Vice-chair)	<b>PW</b>
Susie Burrows	Community (Secretary)	<b>SB</b>
Terry King	Rutland County Council	<b>TK</b>
James Lammie	Rutland County Council	<b>JL</b>
Peter Rees	Uppingham Town Council	<b>PR</b>
Dave Casewell	Uppingham Town Council	<b>DC</b>

1. Apologies: Lucy Stephenson, Alan Pickersgill

2. Declaration of interest: None

3. Minutes of UTP meeting 27.7.11 Agreed

4. Matters arising:

Dave reported that the Town Council will support the Heritage Trail concept. Gilbert Tennant is now chair of the History Society and Dave will discuss it with him. **DC**

4a. Co-option of members: The manager of the Antiques Centres has too many commitments but will help with the planned brocante. Jan Peters is also too busy. The lady from the Kitchen Shop had not replied to an earlier email. Mo (Legacy) wants to organise traders locally – maybe she could reconvene the Chamber of Trade? Perhaps invite her to join the committee.

4b. Flower show: the tombola raised £113, and could well do much better next year with forward planning. Letters of thanks have been sent to generous local traders.

5. Treasurer's Report:

Although Lucy was unable to attend, she kindly left her report. Phil is to clarify how the costs for Feast Day have been listed with Susan, and will confer with her and Lucy about whether there are any outstanding amounts yet to come in. **PW**

6. Logo and Website:

Ideally, this should be up and running as soon as possible. Now that Pete is working away from home, Marc will email him to offer to finish the website off. **MO**

7. LAA grant:

Terry reported that the decision will be taken on Sept. 7<sup>th</sup>. There is some confusion given that Uppingham has put in bids from a number of different organisations. Uppingham First's bid relating to business planning may well be used as a pilot scheme.

8. Farmers' Market:

At the meeting on 10<sup>th</sup> August, it was decided after Lucy's research to bring back the historic biannual fair, starting in November. The Antiques Centre owner believes he can get 20 – 30 people in for a brocante.

However, Marc suggested that it might be a better plan to combine this with the Christmas event thus creating a Christmas Fair with the brocante, craft stalls and events usually held at late night shopping (traders have commented on the evening not being ideal).

James, Lucy, Pete, Ann, Dave & Phil were the original sub-committee for late night shopping: Marc will contact the group to arrange a meeting with thoughts of the fair being on Sunday Dec. 11<sup>th</sup> 10.30 – 4. **MO**

Marc will also contact the Fatstock organisers and Oakham to check that this date is suitable. **MO**

8a. The current situation in relation to the Saturday monthly Farmers' Market is that it has been cancelled.

Alan Pickersgill has offered to liaise with all local traders to get a clear view of which day/location would be favoured (if any). He will also liaise with Lucy & Mo (Legacy). **AP**

A resolution was agreed that as a Partnership, we are neither in favour nor against either Saturday or Sunday markets, and the Partnership will canvas the opinion of local traders & residents to help us to decide whether or not to reinstate the farmers' market in 2012. Meantime, there will be the Sunday market/fair in December (or possibly late November).

9. Cinema Club:

The Church Rooms want £21 per night, which makes it financially non-viable after film rental. Marc has asked if this could be waived but a decision may take some time. Phil feels we should also check with Uppingham School about using their studio if dates could be agreed.

10. Parking Review working party:

UTP were well represented, & were in agreement with the Town Council. Dave will circulate the Town Council paper about ideas raised. Phil will prepare a brief presentation for the next committee meeting. **DC/PW**

11. Way forward:

Dave suggested we should now obtain some permanent banner(s) to help raise our profile at events – perhaps pop-up banners (£30 - 40?). Dave to research. **DC**

11a. Lucy's report in combination with Phil's plan of how to action the ideas does summarise the way forward. We do need more committee members/supporters.

11b. Dave suggested a brief press release after each meeting, and was appointed Press Officer for six months. Approved. **DC**

11c. It was agreed that we should consider creating a limited company (which can be purchased ready made from the internet). Terry knows two organisations & will forward details. **TK**

12. AOB:

Terry raised the question of whether we have adequate insurance cover in our own policy, as we are unlikely to be covered by the RCC policy now that there is less direct involvement with RCC in some events. Marc to send a copy of our policy to Phil Bailey. **MO**

12a. Another letter needs to be sent out to local businesses, about the tombola success, plans for the future & our wish to gain local opinions. Dave to do a draft. **DC**

12b. Uppingham First responded to the invitation sent to them to attend our meeting, with hopes of creating a more positive and cooperative relationship between both committees. Robert Wills declined the invitation, but did say they agreed that a meeting would be good, and suggested a more informal basis. Phil, James & Dave all offered to participate, and will send available dates during the next two weeks to Susie who will then reply. **SB**

**Next meeting:** September 28<sup>th</sup>, 7.30, Town Hall

**Meeting ended:** 9.10pm