

**Minutes of the meeting of Uppingham Town Partnership  
7.30pm, July 27<sup>th</sup> 2011, Uppingham Town Hall**

Present:

Marc Oxley	Business (Chair)	MO
Phil Wignell	Community (Vice Chair)	PW
Lucy Stephenson	Rutland County Council (Treasurer)	LS
Susie Burrows	Community (Secretary)	SB
Caroline Lawson-Dick	Business	CLD
Anne Rollins	Uppingham Town Council	AR
Pete Toms	Community	PT
Dave Casewell	Uppingham Town Council	DC
Terry King	Rutland County Council	TK
Alan Pickersgill	Business	AP

1. Apologies:

Peter Rees (Uppingham Town Council) PR

James Lammie (Rutland County Council) JL

2. Declaration of interests: None

3. Minutes of UTP meeting 22.6.11 Agreed

4. Matters arising:

Dave Casewell reported back on the Heritage workshop he attended. It might be possible, in partnership with the Town Council (& local history society) to obtain funding for a Heritage Trail: £3 - £25K is a possibility on the 'easier' application. There are no time pressures, and Dave will raise the idea of a leaflet, better signage, website etc. at the next Council meeting. It was agreed UTP would support the application. [DC]

5. Co-option of board members

There are currently 4 vacancies on the board: 2 business (Uppingham traders were invited to become involved by newsletter), 2 community.

Alan Pickersgill (The Crown) was co-opted and welcomed to the board. The manager of the Antiques Centre has also expressed an interest and will be invited. The Kitchen Shop owner expressed interest but has not yet followed it up.

Susie Burrows was co-opted, as a community member, and agreed to be Secretary. Jan Peters (Show Secretary) has expressed interest and will attend a meeting.

6. Secretary's Report None

7. Finance Report

Lucy has provided all members with a spread sheet (which she will simplify in future) from Rutland Council, following a meeting with Sarah Grundy. At RCC, there was £1.75 in the UTP account last month, but there is still around £1,100 held by UTC from the Feast. Phil will finalise this with Susan. Lucy recommended that the current banking arrangements stand for the current financial year (giving Terry time to sort out the exact position of UTP), and this was agreed. [PW]

7a. Lucy suggests that expenditure is monitored carefully for events, budgets are agreed at meetings or an agreement is made that a service is to be provided, and an aim of some element of income (or at least a break-even) from events is held. The board agreed.

7. Logo & Website

Pete has produced an excellent 'rooftops' design, which was appreciated and agreed to in a shade of green. Pete will email possible colours around. [PT]

8a. The website is online, with a 'coming soon' notice: [www.theutp.co.uk](http://www.theutp.co.uk) This cost \$20 for 2 years with a monthly fee of \$2. Pete will add in 'treasurer@theutp.co.uk' etc. A login to see minutes etc. will be provided, and links where appropriate. Terry suggested a link to the Discover Rutland site, and Phil will clear this with Emma Savage. An affiliated shopping link is also a possibility to consider in future. [PW]

#### 8. LAA Awards Grant

Phil reported back that the Town Council will need to approve the bid. Terry informed the board that Emma Savage has put in an over-arching bid of £50k (which would include public lavatories in Uppingham). There is a meeting on 18.8.11 for the chairs of the relevant groups, so formal notification is needed by then. Phil to talk to Emma & Susan to check what is required. [PW]

#### 9. Farmer's market

The August market has been cancelled. Marc emailed stallholders to consult about possible change to Sundays: 6 of 12 replied, and they all wanted it on Saturday & in the market place not Mercer's Yard.

Susan has said the Town Hall is an option, as traders have objected to the loss of parking spaces in the market place (though Linda's survey showed an average of 12 – 21 places in the immediate vicinity at 12pm on market Saturdays). There are various options to consider: Sundays, limiting the spaces used, Leicestershire Food Links running the market. Do we want to showcase the town, or make a profit?

Marc suggested a separate meeting to look at this in detail: 10.8.11, 7.30pm, Town Hall. Marc will gather further information. [MO]

#### 10. Late night shopping

Pete showed everyone a rough outline of the poster/flyer, which met with great enthusiasm.

The working party consists of: LS, PT, PW, AR, JL & DC.

Ideas so far include Santa's Grotto, a funfair element, reindeers, Christmas music in the Falcon, demonstrations in a marquee of cooking/flower arrangements. Phil suggested charity children's gifts with labels on a tree. Road closure notice has been given, but bookings need to be made soon and a detailed plan/budget.

#### 11. Cinema Club

No film in July. Only 27 attended the first film. Susie asked if it would be possible to use a location in the town, and the Church Rooms are to be tried for Black Swan in September. More help is needed.

#### 12. Parking Review Working Party

RCC's review board will report in December. A community member from UTP was requested, and Phil volunteered. [PW]

#### 13. The way forward

Phil has outlined a useful structure to help direct how we operate to best move the town forward. Further details will be circulated at next meeting. [PW]

#### 14. Any other business

We are to have a bottle/jar tombola to raise funds at the Produce Show on 7.8.11. Marc and Susie to run. Please will **everyone** ask all friends to drop contributions off at Susie's house (leave by door): Lantern Cottage, 9 Leicester Road (3 doors past the Exeter, gravel driveway) asap. Susie to ask local businesses for donations. [SB]

15a. Someone has asked if the Market Place can be pedestrianised. The Town Council will look at such suggestions as part of its forward plan.

15b. Pete has some fund raising ideas, and will put forward a proposal at next meeting.

[PT]

**Next Meeting:** 31.8.11, Town Hall, 7.30pm

Meeting ended 9.30

Future dates: 28.9.11, 26.10.11, 23.11.11