

**Minutes of the Meeting of the Uppingham Town Partnership Board
Held at 7pm on Wednesday 22nd June 2011
Town Council Chamber, First Floor, Uppingham Town Hall,
High Street East, Uppingham**

Present:

Marc Oxley	Business - Chair
Phil Wignell	Community - Vice Chair
Lucy Stephenson	Rutland County Council - Treasurer
Peter Rees	Uppingham Town Council
David Casewell	Uppingham Town Council
Anne Rollins	Uppingham Town Council
Peter Toms	Community
Terry King	Rutland County Council
Jamie Lammie	Rutland County Council

Apologies for absence:

Caroline Lawson-Dick	Business
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1. Welcome and Apologies

1a. MO extended apologies from Caroline Lawson-Dick

2. Election of Officers

2a. Marc Oxley was voted in as Chair.
Phil Wignell was voted in as Vice Chair
Lucy Stephenson was voted in as Treasurer
MO to contact Susie Burrows, secretary of the Feast working party to ask if she would consider becoming the secretary of the Partnership.

3. Declarations of Interest

3a. With regard to items on the Agenda there were no declarations.

Minutes of Meeting held Thursday 9th June 2011

4. Logo & Website. Pete T will bring a laptop with proposals for the Website and Logo to the next meeting.

4a. MO informed those present that 3 of the 4 UTP Marquees are now in the Town Hall

4b. The Town Council will attend the Heritage Workshop which is being held in Oakham on the 14th July. Dave Casewell will report to the UTP as well as the TC.

5. Secretary's Report

- 5a. MO as acting secretary reported a suggestion from the Receptions manager of Anglian Water that a representative from the Town Partnership would be a useful addition to the Rutland Water Partnership in the light of Tourism initiatives as well as proposed new Transport links from the Town to Rutland Water. Members agreed to write to the RWP to see if they would be amenable to the idea. Subject to their agreement MO would be the UTP representative.
- 5b. MO reported that there were 2 vacancies on the board. 1 from business and 1 from the community. After some debate it was decided that a business newsletter be prepared which would enable the partnership to ask anyone interested to put their name forward for co-option. The next Town Council newsletter scheduled for the Autumn could serve the same purpose for the Community. Alternatively we could co-opt Susie Burrows if she agrees to be secretary.

6. Finance Report

- 6a. PW gave an update on finances. Following the Town Councils decision to underwrite the Feast the shortfall will be covered. Members all agreed it would be good to have financial independence from Catmose but concerns were raised about risks of being financially independent as an unincorporated body. TK suggested the UTP become a limited company. Costs would be small, £110 to register. It wouldn't impact on our ability to bid for funds from public bodies but would protect members. He agreed to assist in advising the TP and MO would talk to the legal dept at RCC.

7. Uppingham Feast Day Feedback

- 7a. All agreed Uppingham Feast Day was a great success. Good music, good atmosphere, no injuries, no antisocial behaviour. The Town was packed for most of the event. Phil Wignell and his team did an amazing job in such a short time. 7 weeks from start to finish. Businesses who contributed to the Feast will be thanked in the new Business newsletter. Press releases have been prepared and should be in next week's papers. Lessons have been learnt to ensure next year's event is even better. Neighbouring businesses need a personal contact beforehand to ensure they are fully aware of the implications of the event so we can help minimize any potential impact on them.

8. Leicestershire Food Links

- 8a. Not much had changed since the last meeting. We need to know if it will be beneficial to have a subcontracted Farmers Market or keep it in house. LFL sent a detailed report of how they operate but members need a personalized report of how it could work for us. LS had spoken to Businesses and most were not supportive of the Farmers Market. Concerns over loss of parking and footfall. Suggestions were made of changing it to a Sunday or using Tod's Piece. It will be an agenda item for the next meeting. We will use the Business newsletter to gauge opinion.
9. Late Night Shopping
- 9a. Will take place on December 8th 2011 6.00 - 8.30pm
A working party was set up to oversee the event.
LS, PT, PW, AT, and JL.
Road closures have been paid for and the Orders posted.
It will feature in the Business newsletter as we need to ensure as many businesses as possible will be open on the night. Also we will ask businesses for a contribution to pay for attractions.
10. Cinema Club
- 10a. MO reported the next film will be shown on July 15th. It was suggested that our target audience could be the older residents of the Town and surrounding villages. MO also spoke of a request for subtitles on the film to allow a profoundly deaf resident to attend. Perhaps an elderly audience might also enjoy having subtitles. As the Black Swan was most popular choice at the last film MO will arrange to book it for the 15th and use Age Concern to get the message out to a wider audience.
11. The Way Forward
- PW asked for this to be put on the agenda as he felt we need to begin to focus on the wider role of the partnership. Should we have hard and fast objectives to deliver what the community actually needs. Developing a strategy of short, medium and long term aims for the Towns social and physical infrastructure. Using small working parties or sub contracting out.
- 11a. TK reported funds were available from the LSP as they had secured a reward grant. He invited us to apply for some of the funds to pay for access to the proposed Oakham Town Manager who will be employed using funds from a recent Supermarket Planning application section 106 agreement. When the bid form is released we will apply for funds. MO to talk to Emma Savage about the cost of securing a part of the Town Managers role (approx 10 hours a week) to get an idea of how much we should bid for.

11b. Should we be looking at other similar sized but better known Market Towns (Holt etc) to see how they have become successful. Uppingham has an enormous amount of pulling power, what is the secret of getting a higher profile?
PW and PT to investigate the Calor Gas Competition winners to learn from their experiences.

12. Any Other Business

12a. MO asked if all were happy for him to put together a list of contact details of Board members for distribution. Agreed.

13. Meeting dates

The date of the next meeting is Wednesday 27th July 7.30pm

Meeting closed at 9.10pm

FUTURE DATES

31st August 2011
28th September 2011
26th October 2011
November 23rd 2011